Loft Waiver and Registration Form - Loft Registration Policy
University Housing Office
Carnegie Mellon University

Name(s): _____ _____

_____ _____

Building: _____ Room/Apt #: _____

Section I. Approval to Assemble Loft:

I have read and understand the Loft Registration Policy. I understand that my loft must be inspected by a University Housing Facility Coordinator and the University Fire Marshall. If my loft fails to meet the regulations as noted in the Loft Registration Policy or does not meet with the approval of a University staff member, I am obligated to make the necessary changes or disassemble the loft and remove it from University property. My signature below indicates that I am releasing Carnegie Mellon of any and all responsibility in the event of injury to myself and/or others occurring during assembly, disassembly, or use of the loft.

Signature below is required of all residents of the room:

_____ Date: _____ _____ Date: _____

_____ Date: _____ _____ Date: _____

☐ Detailed Drawing ☐ Fire Proofing ☐ O.K. with Roommate(s) ☐ Size of Room

* Approval to Assemble Loft: _____ _____
Assistant Director / UHO for Facilities Date

* NEEDED PRIOR TO ASSEMBLING LOFT.

Section II. Initial Inspection:

Initial Inspection: _____ _____ _____ _____
UHO Facility Coordinator Date Other Date

Loft rejected for the following reasons:

☐ Cross Bracing ☐ Damaged Wood ☐ Fire Retardancy
☐ Height ☐ Protruding Bolts ☐ Unsafe Support

Other: (be specific): _____

_____

☐ Failure to obtain written approval to assemble the loft (refer to IV. Enforcement of Policy, part B.)
☐ You have 48 hours to correct the aforementioned violations. If all violations are not corrected, you will be required to disassemble the loft and remove it from University property.
☐ You must remove the loft from University property IMMEDIATELY or by _____ (specify date).

Section III. Final Registration: This loft has been registered by the following:

_____ _____ _____ _____
UHO Facility Coordinator Date University Fire Marshal Date

White: UHO Facility Coordinator Yellow: Fire Marshal - Final Registration Pink: Student-Final Registration
Gold: Student-Approval to Assemble Loft